Applications are now being accepted for the position of Veterans Benefits Examiner. The nature of this appointment is provisional pending outcome of a Civil Service Examination. Open Competitive Examination will be announced at a later date.

The work involves taking information regarding claims, reviewing and checking the accuracy of awards made by the United States Veterans Administration, and taking the necessary corrective action when awards are in error.

An individual in this class will utilize knowledge of Veterans Administration laws, regulations and procedures relating to the monetary awarding of compensation, pension and education benefits. The work is carried out in accordance with established procedures that involve the exercise of independent judgment in making determination of completeness and accuracy of source material. Work is performed under the general supervision of the Senior Deputy Director and supervision may be exercised over clerical employees. Does related work as required.

Minimum Qualifications:
(A) Completion of 60 credit hours at a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees; OR

(B) Graduation from High School or possession of a high school equivalency diploma and two (2) years of experience in receiving, examining, investigating or evaluating claims for assistance in a program operating under established criteria for determining financial eligibility.

CIVIL SERVICE EXAMINATION IS A REQUIREMENT FOR PERMANENT APPOINTMENT

SALARY: County Employees - As per contract
New Hires - $19.6395 per hour (35 hour/week)

SEND APPLICATIONS TO:
Commissioner of Human Resources
30 Matthews Street, Suite 303A
Goshen, NY 10924
Phone: (845) 291-2008
Fax: (845) 291-2736

Employment applications can be downloaded from Orange County’s website. Please visit www.orangecountygov.com and follow the link to the Department of Human Resources page.

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